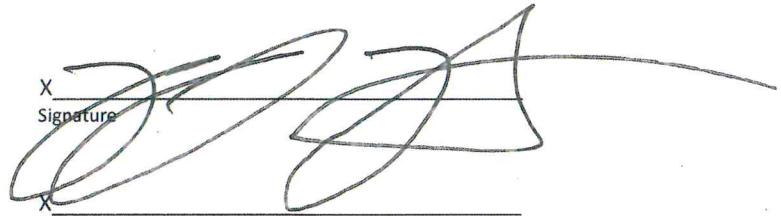


Credit Card Policy / L21-P00

1. The Local Table Officer(s) shall be authorized to have the use of an approved credit card for properly approved purchases, confirmations or business of the Local;
2. The number(s) of any and all credit cards will be kept on file at the Local 21 Union office.
3. All credit card receipts shall be addressed to the Secretary Treasurer and submitted to the office of Local 21 for processing and payment within the month the charge occurred; and
4. Failure to submit credit card receipts within the prescribed timeline will result in personal liability for all charges without applicable receipts.

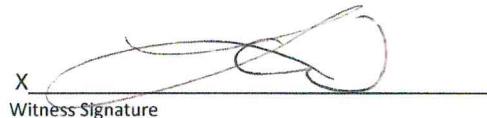
By signing this policy, I hereby acknowledge and fully understand the terms as set out within this policy L21-P00.

X HUGH J BIGLER
Name (print)

X 
Signature

X SECRETARY - TREASURER
Local 21 Executive Position

X GARY W. CLAYSON
Witness Name (print)

X 
Witness Signature

X PRESIDENT
Local 21 Executive Position

Date: DECEMBER 21, 2020